

Jean Baird Scholarship for the Arts

Policy and Procedures

Wayne Center for the Arts

Purpose

The Jean Baird Scholarship for the Arts was created to assist financially challenged individuals and families who have a desire to participate in the ceramics and arts programs offered by the Wayne Center for the Arts. Jean was a community icon and past President of the Wayne Center Board who cherished the opportunities afforded to her, her family and her community through the Wayne Center. It was established by her friends and family in her honor in July 2009.

Scholarship Approval Guidelines

The Scholarship applicant or guardian is required to complete a Scholarship application to assist in determining applicant's interest in the class and need based on family income and situation. Scholarship may be awarded to more than one member of a family; however, only one class per family member per semester will be awarded.

The Arts Center reserves the right to ask for proof of annual income of any applicant.

Scholarship Application Procedure

The Jean Baird Scholarship for the Arts application is available from the Wayne Center for the Arts. The completed application must be received at the Art Center at least 14 days prior to class starting. The applicant will receive a letter informing them of the applications approval or denial. Financial aid will be awarded throughout the year as long as funds are available.

Class Registration

If the Scholarship is awarded, the award letter must be submitted to the Arts Center Front Desk staff by the applicant when registering for a class. The letter becomes a payment for the amount awarded. If the Scholarship is less than the stated price for the class, *the applicant will be required to pay the balance at the time of registration.* A copy of the Scholarship letter must be attached to the class registration form for processing.

Very Important Points

- A positive decision regarding financial aid does not automatically enroll a child or adult in a class nor does it reserve a space for that person in the class. *It is the responsibility of the applicant to enroll.* Enrollment in all Arts Center classes is on a first-come basis so it is very wise to apply for aid as far in advance and then to register as early as possible. Some classes fill up far in advance.
- Applicants must provide their own transportation to and from the Wayne Center for the Arts.

Jean Baird Scholarship for the Arts Application

Wayne Center for the Arts

Date In _____ Sent Out _____

Apprvd _____
Amount _____

Class _____

IMPORTANT: Jean Baird Scholarship application must be received at the Arts Center no later than 14 days before the beginning of the class. Application will not be considered if received after that time. You will receive written notification if the Scholarship is awarded. An application is not a guarantee of assistance.

DATE: _____ AGE: _____ DATE OF BIRTH: _____

STUDENT NAME: _____

HOME ADDRESS: _____

HOME TELEPHONE: _____ GRADE LEVEL (if child): _____

Parent Information: If application is for a child, list the names and employer of both parents.

Father (name): _____

Employer: _____

Occupation: _____

Mother (name): _____

Employer: _____

Occupation: _____

Siblings - Living at Home or in College:

Name: _____ Age: _____ DOB: _____ School: _____

Name: _____ Age: _____ DOB: _____ School: _____

Name: _____ Age: _____ DOB: _____ School: _____

Total Family Income per Year: _____

(adjusted gross income from previous year's federal income tax form)

Please list any other financial aid: _____

Jean Baird Scholarship for the Arts application

Page 2

Please give specific and detailed circumstances of your financial need: (example: parent unable to work, medical expenses not covered by insurance, college expenses, caring for other dependents).

Please explain your interest in art and/or pottery and why you are interested in taking this class at the Wayne Center for the Arts.

Class you wish to register for: _____

Start date of class: _____

Amount applicant will contribute to this class: _____

Signature of Mother/Guardian

OR

Signature of Student (if adult)

Date: _____

Date: _____

Signature of Father/Guardian

Date: _____

Please return completed form to:

The Wayne Center for the Arts

Attn: Jean Baird Scholarship

237 S. Walnut St.

Wooster, OH 44691

For Arts Center Use Only:

Previous Awards: _____

Amount: _____